

# Jolly Archers of Houghton and Wyton

## Policy to deal with Covid-19

1. It is unlikely that we can revert to shooting as we did before Covid-19 without adopting some new practices.
2. Archery at Jubilee Park has some features that are positive in a relaxation of policy. We are:-
  - a. An outdoors activity.
  - b. An individually based, no contact, sport.
  - c. We have our own ground available 24/7 which allows archery to be spread over a whole week keeping gatherings to an acceptably low level.
  - d. We have enough room to keep our social distance easily.
  - e. Our ground is closed to the public.
3. Government guidelines to be observed until further notice.  
In particular:-
  - a. Social distancing to be maintained.
  - b. Gatherings to be limited.
  - c. Wash your hands, or use sanitiser gel, regularly.
4. Archery GB guidance notes must be followed.
5. Additional risks associated with Covid-19
  - a. Anyone infected with the virus or associated with anyone who has or had Covid-19 symptoms going to the field.
  - b. Unable to maintain social distancing.
  - c. Gathering in significant groups.
  - d. Sharing the same equipment.
  - e. Touching infected surfaces.
6. Our ground is safe with limited access.
  - a. It is registered as an archery range with Archery GB.
  - b. It is a private ground of approximately three acres.
  - c. It is hedged on all sides with restrictions at all entrances.
  - d. No easy access to members of the public.
7. Revised field layout
  - a. Eight bosses only - 18ft apart using our tournament distance markers (positions 1,3,5,etc). This exceeds the 5m requirement.
  - b. The bosses set at variety of distances, to hopefully limit the amount of moving required.
  - c. Tables on the field set out well apart.
  - d. Clubhouse is not available.

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## New Shooting Rules at Jubilee Park

1. Every member shooting at Jubilee Park is responsible for policing these rules to ensure that we can keep shooting in a safe environment in these difficult times. The rules may seem excessive but are essential to allow us to shoot at all and are aimed at protecting our personal wellbeing.
2. ArcheryGB Rules of Shooting apply, except when our new practices exceed its provisions.
3. Please read ArcheryGB guidance note "*Amend when Produced*".
4. Members must not come to the range if they:-
  - Show symptoms of Covid-19 or any other infectious disease.
  - Have had symptoms of Covid-19.
  - Has someone in their family that is symptomatic of Covid-19 even if you feel well.Symptoms of Covid-19 include:-
  - A new persistent and dry cough.
  - A temperature.
5. Please notify the club through the Chair, or any committee member, if you develop any symptoms after attending the range.
6. Toilets are to be used only in an emergency.
7. Use sanitary gel before and after shooting. Sanitiser spray and gel is available in our signing in container.
8. Always maintain social distancing of two metres.
9. Archers should use gloves when putting up/taking down target faces or when moving bosses.
10. The Club Calendar will remain suspended and there will be no club activities for the time being.
11. Shooting is to be on an individual (not as a club) basis.
12. Only one archer per boss. The only exception is where two people who live together in the same household can share the same boss.
13. In order to minimise contact we have implemented a Booking In system (See instructions below). Do not attend the field unless you have a booking or are doing essential club maintenance. Remember - **"Book, turn up on time, shoot, go home"**.
14. You must use your own equipment, or equipment loaned to you by the club (any loaned equipment should remain with you until the government restrictions are lifted further). Sharing of equipment is not permitted. Take all your equipment home.
15. Only use target faces and target pins allocated to you by the club or provided by yourself. New faces and pins can be taken, initially, from the club container. Put up your own target face and re-use where possible or dispose of it at home. Using gloves to put up and take down faces is necessary to minimise contact with the boss.
16. Draw your own arrows from the boss.

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17. If you need to move a boss it should be moved by one person where possible, wearing gloves, with the boss being returned to its initial position at the end of the session.
18. After the session, archers should sanitise their hands, clean their equipment and anything else used at the session.
19. The club will not record scores, and therefore the achievement of awards is suspended, for the moment. This avoids any risk associated with using score boards and pens.
20. Where attendance of a parent/guardian (non-participant) or carer for a disabled archer is required, it should be limited to one per archer, with social distancing strictly observed while watching the session.
21. One to one coaching is allowed but see the separate guidance provided by Archery GB – “**To be specified**”.

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## Booking in system - Overview

1. The Outdoor Booking System
  - a. Bookings open on 25th March for sessions starting on Monday 29th March 2021.
  - b. It will operate daily for the foreseeable future.
  - c. Currently no guests allowed.
2. One archer, or household of two, for each boss.
3. Sessions can be booked up to 7 days in advance.
4. Each session has a fixed start time (7.00am, 8.00, 9.00, 10.00, 11.00, 12.00pm, 13.00, 14.00, 15.00, 16.00, 17.00, 18.00).
5. Sessions can be booked in multiples of 1 hours.
6. We have eight numbered bosses with set distances. Bosses will be placed as follows: Target 1 at 20yds, Targets 2 – 4 at 30m, Targets 5 & 6 at 50m, Target 7 at 70m and Target 8 at 90m. (The booking system will be amended shortly to reflect these distances).
7. Target bosses can be moved. However, if moved, they must be returned to their original distance at the end of the session.
8. Please start to pack up, and reposition your boss if necessary, 15 minutes before your session ends so that you can leave the target promptly at the end of your session.

## How to make a booking

1. On the Jollys website (<http://www.jollyarchers.org.uk>) there is a heading of “Target Booking” alongside our existing headings in the main menu. Click on the heading.
2. This will take you to “Target Bookings” where you will be asked to enter a password. Currently-jollys (The password is a session-based password so once entered it is kept for the duration of the booking. Depending on your cookie settings it might be held between sessions as well).
3. Onwards to the “Target Bookings” page to select the required target.
4. Finally, to the booking-in page where you can choose from a list of eight targets. Click on your selected target e.g. “Target 1-20 yards”
5. To complete booking
  - a. Select date
  - b. Click on the start time of the session you would like. Only available times are shown.
  - c. If you want to book a multiple session just click on the next start time(s) for the chosen target if they are available.
  - d. An option will appear giving you the chance to check the booking details are correct.
  - e. Enter Name
  - f. Enter Email address
  - g. Press Submit
6. A confirmatory email is sent to the person booking the session with details of date, time of start, target number, and length of session. If you do not get this email check your spam. There appears to be a particular problem with Outlook users, so we suggest you put the [bookings@jollyarchers.org.uk](mailto:bookings@jollyarchers.org.uk) into your contact list to resolve the problem. Please remember to take the booking confirmation with you to the session to avoid any risk of confusion.